

## Purpose, scope and focus

As the overall aim of the INDICARE project is to establish and maintain an Informed Dialogue about consumer and user issues of DRM, the publication concept of the **INDICARE Monitor** aims to

- monitor technological, legal, business, and social developments of Digital Rights Management solutions, especially in Europe, with a focus on consumer and user concerns, and to
- provide for interaction among experts, and for public debate about the topics dealt with in articles.

The targeted **readership** are all actors interested in user and consumer concerns of DRM solutions – not only organised user and consumer organisations –, but a broad array of stakeholders and concerned parties, including interested citizens and policy-makers.

## INDICARE Monitor characteristics

The INDICARE Monitor is a **monthly English language publication** delivered last Friday of each month. It is available free of charge.

The **editorial policy** aims to be balanced, unbiased, neutral, and non-partisan, not excluding however provocative, pointing and sometimes even lopsided contributions.

**Language and style** takes the diversity of readers into account, and should be analytical (concise and compact) and journalistic (comprehensible for non-experts) at the same time.

Articles are written by **external experts** and INDICARE staff. External experts receive a **remuneration of 150 €** for each article. Payment takes place in the months of November and May.

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## Guidelines for Authors

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## Steps of the publication process

1. **Generation of article topics and acquisition of authors.** In addition to the efforts of the Editorial team, we encourage external experts and stakeholders to propose topics, to name potential authors, and to commit themselves as authors.
2. Contributions are considered for publication on the understanding that they are the **original work of the author(s)**, and that previous forms of publication are disclosed.
3. **Review process:** One member of the Editorial team will be the main contact point for authors arranging with her or him the precise subject and the deadline for the draft article.
4. The draft is then reviewed by the Editorial team, which is supported by external experts. This review process should be complete within 4 days from delivery of the draft. The author will be informed about the results of the review process and will be asked to **revise the manuscript**, preferably within 3 days.
5. After approval of the revised draft by the editorial team, the **copy editor** – a native English speaker – goes carefully through the article and makes suggestions and corrections.
6. By the author's "**Imprimatur**" the latest version is approved and ready for publication.
7. The article is then posted on the **INDICARE Website** in a form allowing for direct comments and debate. It is assumed that authors watch the debate and answer upcoming questions.
8. **Final revision:** After 10 days of public availability the author gets a chance to revise his or her article in the light of debate, before it is published in the INDICARE Monitor.
9. **After publication** in the monthly INDICARE Monitor, the articles are still available for online-debate, but the content of the article will not be changed any more.
10. Readers may use the **RSS feed** offered on the website to be informed immediately about new articles, or may subscribe to the **INDICARE Newsletter**, an e-mail notification service sent out twice a month with information about new articles and new issues of the INDICARE Monitor.

## Structure of articles

- Title (normally one line)
- Subtitle (optional)
- Author(s), institution, town, country, publication date
- Keywords (3-5)
- Abstract (not more than 500 characters)
- Main text (length should not exceed 10.000 characters including blanks)
- Bottom line (main message, résumé)
- Sources (references and further sources)
- About the author (very brief biographical note plus e-mail address and phone number of the author)
- Status (indicates first posting, revisions, INDICARE Monitor issue, Creative Commons license statement)
- URL of the article

## Further hints for authors

**Formats** accepted are plain text, rtf, html, doc (word), and for graphics gif and jpg. All illustrations should be sent as separate files. Tables should not be too complicated.

**Acronyms** should be explained at first occurrence.

**References** and further sources appear at the end of the text in alphabetical order. Referencing should be as follows: (Lessig 1999), (see Peterson 1997), (see Buhse and Wetzel, p. 273). Examples of bibliographical data required are:

- Buhse, Willms; Wetzel, Amélie (2003): Creating a framework for business models for digital content. Mobile music as case study. In: Becker, Eberhard.; Buhse, Willms; Günnewig, Dirk; Rump, Niels (Eds.): Digital Rights Management. Technological, economic, legal and political aspects. Berlin et al.: Springer, pp. 271-287
- Lessig, Lawrence (1999): Code and other laws of cyberspace. New York: Basic Books  
<<http://www.code-is-law.org/>>
- Open Mobile Alliance, La Jolla, California:  
<<http://www.openmobilealliance.org>>
- Peterson, Richard (1997): Eight Internet search engines compared. First Monday, Vol. 2, No 2  
<[http://firstmonday.org/issues/issue2\\_2/peterson](http://firstmonday.org/issues/issue2_2/peterson)>

